

DDOA AMERICAN RESCUE PLAN (ARP) INDIVIDUAL ARTIST GRANT Guidelines

The Delaware Division of the Arts (DDOA) received American Rescue Plan (ARP) funding through the National Endowment for the Arts. The purpose of the ARP funding is to support organizations and jobs in the arts sector that have been impacted by the COVID-19 pandemic. To help Delaware's individual artists who add value to the economy and bolster the creative life of our communities, DDOA has created a project-based ARP grant.

The DDOA ARP funds will support practicing artists in the production and presentation of community-focused artistic projects across disciplines. A practicing artist devotes a significant portion of their time to the creation of artwork. Examples of eligible projects include providing presentations (art exhibitions, performances, readings, concerts), workshops, and the creation of artwork with tangible outcomes (such as a specific community impact or raising awareness of the arts).

Project-Based Requirements

Projects must demonstrate artistic excellence and artistic merit and include the following:

- Clear and achievable outcomes for the project
- Clear budget including artist's fees for the project
- Demonstrated impact on the artist's personal craft or body of work; or the artist's discipline, field of study, community of practice, or cultural community as defined by the artist; or the broader community in Delaware

ARP funding will assist artists as they establish and re-engage in producing arts programs and activities. Grants will be awarded based on eligible expenses in project budgets and funding availability.

ARP funding may be used for:

- Artist's fees
- Travel costs (mileage and lodging)
- Marketing and promotional fees

ARP funding may not be used for:

- Rent or food subsidies to alleviate financial hardship
- Operational business expenses including rent, utilities, etc.
- Refreshments (food/drink)
- Curating another artist's exhibition
- Attending classes/workshops

The project must be completed by June 30, 2022. A Final Report must be submitted online through smARTDE within 30 days of project completion or July 30, 2022, whichever is first.

Eligibility

An individual practicing artist or teaching artist who meets the criteria below:

- Must be a resident of Delaware for at least one year at the time of application. A legal

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resident possesses a valid Delaware driver's license or DMV issued identification card and files state income taxes in Delaware as a full-year resident. All awards are subject to verification of Delaware residency.

- Must be at least 18 years of age at the time of application and not a degree-seeking student.
- Are a practicing artist with a sustained commitment to their artform and capable of providing examples of creative work made within the last two years.

Application Requirements

- Applications must be submitted through the Division's online grants management system [smARTDE](#) (select "Artist Relief" under "Opportunities" after you have logged in)
- Description of the project, its outcomes, how you plan to accomplish them, and how the project demonstrates artistic merit
- Budget for the project
- Proof of artistic practice in a professional resume
- Letters of commitment from collaborating artists and/or partner organizations if applicable
- Work samples made within the last two years

Evaluation Criteria for ARP Individual Artist Grants

Division staff will review applications for eligibility, completeness, and adherence to the Project-Based Requirements. Projects that align with the Delaware Division of the Arts core values of diversity, equity, inclusion, innovation, and that impact a broad constituency may be given priority.

Eligible applications will be reviewed and awarded to the extent that funding is available. Grant requests are anticipated to exceed available funding.

Application Deadline

Applications must be submitted through the Division's online grants management system [smARTDE](#).

Applications will be accepted from October 1, 2021 – November 1, 2021. The deadline is 11:59 p.m. on Monday, November 1, 2021. Please note that Division staff are only available weekdays during normal business hours.

Grant Review Process

Division staff members, in conjunction with the Division Director, will review ARP Individual Artist Grant applications. The Director will make final decisions on funding.

Notification of Grant Awards

Applicants will be notified through smARTDE email of the funding determination within four weeks of the application submission. All awarded funds are intended for eligible project costs between December 1, 2021 and June 30, 2022. There is no matching requirement.

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Grantee Responsibilities

Artists approved for an ARP Individual Artist Grant must register electronically as a vendor in the state's eSupplier system to receive payment. Previous grantees may need to update their eSupplier record. Approved applicants will receive instructions on how to register/update in eSupplier.

Receipt of state and federal grants carries with it certain obligations and responsibilities. By submitting a Division of the Arts grant application, applicants are affirming that they are familiar with the requirements of the Delaware Division of the Arts and the National Endowment for the Arts, as presented in the Division of the Arts [Statement of Assurances](#).

Final Report

A final report is due by July 30, 2022. Reports are submitted via [smARTDE](#). Failure to submit this form may preclude future Division of the Arts funding.

Questions?

Contact Roxanne Stanulis at roxanne.stanulis@delaware.gov with any questions you have about this funding opportunity.