Delaware Division of the Arts
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302-577-8278 arts.delaware.gov

CARES Artist Relief
Guidelines

The Delaware Division of the Arts, with support from the National Endowment for the Arts through the Coronavirus Aid, Relief, and Economic Security (CARES) Act, has developed a program to help support Delaware's artists who add value to the state's economy and bolster the creative life of our communities.

CARES Artist Relief Grants

The CARES Artist Relief provides grants up to $500 to Delaware artists impacted by the cancellation of a specific, scheduled event, gig, or opportunity (e.g., commissions, performances, readings, contracts, teaching classes etc.) because of COVID-19.

This short-term program will be open for applications from May 15-29, 2020. Applications are due by midnight on May 29, 2020.

Eligible financial losses include, but are not limited to, those which – due to the COVID-19 pandemic – resulted from an inability to

- teach in-person arts classes or workshops
- participate in paid residencies
- perform in paid gigs
- display work in art galleries or museum shows
- sell work at craft fairs or artistic conventions
- offer services as a teaching artist

Please note that this relief funding is intended for urgent needs. Because of limited available funding, if you have alternate sources of income that meet your basic needs, we ask that you refrain from applying.

Eligibility

An individual practicing artist or teaching artist working in dance, music, opera, musical theater, theater, visual arts, crafts, photography, media arts, literature, and/or folk & traditional arts who meets the criteria below.

- Must be a resident of Delaware for at least one year at the time of application. A legal resident possesses a valid Delaware driver's license or DMV issued identification card and files state income taxes in Delaware as a full-year resident. All awards are subject to verification of Delaware residency.
- Must be at least 18 years of age at the time of application.
- Are a practicing artist capable of providing examples of creative work made within the last two years.
- Are experiencing serious financial loss and/or hardship due to the COVID-19 pandemic.

Ineligible applicants:

- Artists who received compensation for the cancelled event/gig/opportunity.
- Artist groups, ensembles, curators, organizers, producers, full-time educators, and faculty at colleges or universities are not eligible to apply for this opportunity.
- Students currently enrolled in a degree or certificate-granting educational program at the time of application.
- Applicants who submit incomplete applications or applications that do not follow the required format.

- Applicants with outstanding final reports from any past Division of the Arts grants.

Application Requirements

- Applicant information
- Proof of artistic practice in a resume
- Brief description of each cancelled event/gig/opportunity (what it was, when it was scheduled to take place, and how much income you lost as a result of the cancelled event/gig/opportunity
- Uploaded documentation verifying the cancelled event/gig/opportunity as a result of the COVID-19 pandemic crisis. Documentation can include copies of emails, contracts, invoices, or notification of cancellation

Evaluation Criteria for CARES Artist Relief Grants

Eligible applications will be reviewed and awarded to the extent that funding is available. The following funding priorities will be considered as presented in the application.

- Demonstration of need and loss of opportunity
- Demonstration of activity as a Delaware artist engaged directly in the creation, teaching, or performance of works of art
- Applicants who have not received a Division fellowship or opportunity grant in FY2020.

Application Deadline and Filing

Applications must be submitted through the Division's online grants management system smARTDE.

Applications will be accepted from May 15 through May 29, 2020. The deadline is midnight on Friday, May 29, 2020. Please note that Division staff are only available weekdays during normal business hours.

Grant requests are anticipated to exceed available funding. Should additional funding become available, a second application period may open.

Grant Review Process

Division staff members, in conjunction with the Division Director, will review CARES Artist Relief applications. The Director will make final decisions on funding.

Notification of Grant Awards

Applicants will be notified through smARTDE email of the funding determination within four weeks of the application submission. All awarded funds are intended for expenses incurred between March 15, 2020 and August 31, 2020. There is no matching requirement.

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Grantee Responsibilities

Artists approved for a CARES Artist Relief Grant must register electronically as a vendor in the state's eSupplier system to receive payment. Previous grantees may need to update their eSupplier record. The notification letter will include links and information for eSupplier.

Receipt of state and federal grants carries with it certain obligations and responsibilities. By submitting a Division of the Arts grant application, applicants are affirming that they are familiar with the requirements of the Delaware Division of the Arts and the National Endowment for the Arts, as presented in the Division of the Arts Statement of Assurances.

Final Report

A final report is due by September 30, 2020. Reports are submitted via smARTDE. Failure to submit this form may preclude future Division of the Arts funding.

Questions?

Contact Roxanne Stanulis at roxanne.stanulis@delaware.gov with any questions you have about this funding opportunity or the application.